

EUROPEAN CURRICULUM VITAE FORMAT



PERSONAL INFORMATION

Name	Stefano Savio
Address 1	P.le Martiri del Grappa 6 – 31017 Crespano del Grappa (TV)
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PEC	
Nationality	Italian
Date of birth	1970.01.30

WORK EXPERIENCE

- Dates (from – to) 2014
- Name and address of employer Studio legale Avv. Stefano Savio
- Type of business or sector Law Office. Main sector: civil law, with some external collaborations in the field of administrative and tax law
- Occupation or position held Legal activity as free professional
- Main activities and responsibilities Founder of the Legal Office. Main activities: editing civil documentation, also collaborating in the drafting of documents concerning administrative and tax law, dialing with clients, judicial and extra-judicial acts; administrative manager.

- Dates (from – to) 2012
- Name and address of employer ZEN & PAROLIN Studio Legale e Tributario
- Type of business or sector Law Office. Main sector: civil law
- Occupation or position held Legal activity as free professional
- Main activities and responsibilities Main activities: editing civil documentation, also collaborating in the drafting of documents concerning administrative and tax law, dialing with clients, judicial and extra-judicial acts.

- Dates (from – to) 2004
- Name and address of employer PAROLIN & SAVIO Studio legale
- Type of business or sector Law Office. Main sector: civil law
- Occupation or position held Legal activity as free professional
- Main activities and responsibilities Co-founder and withholder of the Legal Office. Main activities: editing civil documentation, dialing with clients, judicial and extra-judicial acts; administrative manager.

- Dates (from – to) 1999-2003
- Name and address of employer Studio Legale Associato Avv. Giorgio Massarotto in Castelfranco Veneto (TV) - 31033, Piazza della Serenissima 20
- Type of business or sector Law Office
- Occupation or position held Apprenticeship of Legal Profession

- Main activities and responsibilities
 - Dates (from – to) Main activities: editing civil documentation also collaborating in the drafting of documents concerning administrative and tax law, dialing with clients, judicial and extra-judicial acts; working in harness with the Office Manager
 - Name and address of employer 1989 – 1999
Different employers
 - Type of business or sector food, agricultural, business, building
 - Occupation or position held Fixed-term contract during the summer
- Main activities and responsibilities Manual labourer, office worker with executive duties

EDUCATION AND TRAINING

- Dates (from – to) 2006 – January
- Name and type of organisation Registration in the Roll of Lawyers of the Court in Treviso providing education and training
- Dates (from – to) 2000 - 2006
- Name and type of organization Seminar Attendances as speaker and auditor providing education and training
- Principal subjects/occupational skills covered civil right, commercial law, family law, commercial agency, privacy, computer and net right, digital signature and certified e-mail
- Dates (from – to) December 2005
- Name and type of organization Court of Appeal in Venice providing education and training
- Principal subjects/occupational skills covered Qualifying exam to practice Legal Profession
- Dates (from – to) 2001 - 2002
- Name and type of organization Apprenticeship training Law Institute - Castelfranco Veneto - Treviso providing education and training
- Dates (from – to) Academic year 1998-1999
- Name and type of organization Jurisprudence Degree – University of Padua providing education and training
- Dates (from – to) Academic year 1988-1989
- Name and type of organization Secondary School - Liceo Classico Sperimentale Scalabrini L.R. – Leaving Certificate (60/60) providing education and training

PERSONAL SKILLS AND COMPETENCES

Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.

MOTHER TONGUE

Italian

OTHER LANGUAGES

English

- Reading skills Good
- Writing skills Fairly good
- Verbal skills Sufficient

- Reading skills
- Writing skills
- Verbal skills

French
sufficient
sufficient
sufficient

SOCIAL SKILLS

AND COMPETENCES

Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.

Good relationship skills and teamwork: dialing with clients, colleagues, lawyers, judges.
The Office consisted of three professionals and two collaborators, therefore teamwork is important.

ORGANIZATIONAL SKILLS

AND COMPETENCES

Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.

Good organizational skills and teamwork

TECHNICAL SKILLS

AND COMPETENCES

With computers, specific kinds of equipment, machinery, etc.

Good competences with PC and Windows operating system.
Good knowledge of programs like Word, Outlook and Internet Explorer

ARTISTIC SKILLS

AND COMPETENCES

Music, writing, design, etc.

Creativity and design skills, music (playing and listening).

OTHER SKILLS

AND COMPETENCES

Competences not mentioned above.

DRIVING LICENCE(S)

B

ADDITIONAL INFORMATION

Since 2013 vice president of the Casa di Riposo F. Aita in Crespano del Grappa (TV)